



April 15, 2014

KANSAS BULLETIN NO. KS300-14-32

SUBJECT: LTP–Fiscal Year 2014 Conservation Stewardship Program Timeline for Contract Obligations

Action required by: (Field Offices [FOs])

May 23, 2014	Rank applications
June 6, 2014	Preapproval letters
June 27, 2014	Field reviews completed
July 18, 2014	Documents submitted for second level reviews

Action required by: (Area offices [AOs])

July 3, 2014	Peer reviews completed
August 1, 2014	Obligations completed

Action required by: (State Office [SO])

May 28, 2014	Applications preapproved
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Expiration Date: September 30, 2015

Purpose: To provide information to the AOs and FOs on the timeline and deadline for obligating 2014-1 Conservation Stewardship Program (CSP) funds

CSP 2008 applications may be submitted on a continuous sign-up basis throughout the year. Applicants wishing to be considered during the first ranking period for fiscal year 2014 submitted their applications by February 7, 2014.

Applications will remain in “pending” status until all participant and land eligibility requirements have been met. FOs will rank all eligible applications by close of business (COB) **May 23, 2014**. The SO will set applications to “preapproved” status by COB **May 28, 2014**.

FOs will mail preapproval letters to participants by **June 6, 2014**. Preapproved applications must have an on-site field verification conducted to ensure that benchmark conditions match the Conservation Management Tool. Field reviews will be completed by **June 27, 2014**.

(more)

DIST: A, F, S, Coleman

Peer reviews need to be completed by the AO by **July 3, 2014**.

Stewardship plans must be completed and documents must be submitted to the SO Financial Management Staff for second level review by **July 18, 2014**. Obligations will be made by the AOs as the second level review process is completed.

AOs will ensure all approvals and obligations are complete by **August 1, 2014**.

Contact: Please forward questions and concerns, through established channels, to Quincy W. Coleman, Resource Conservationist, at (785) 823-4556 or email at quincy.coleman@ks.usda.gov.

/(Signed) GAYE L. BENFER, ACTING FOR

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